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Lebanon County

HISTORICAL SOCIETY,

ORGANIZED JANUARY 14, 1898.

Constitution and By-Laws.

Officers, Committees and Members.

VOL. I, NO. 1.

ANNVILLE, PA
THE JOURNAL PRINT
1898.

Allen County Public Library
900 Webster Street
PO Box 2270
Fort Wayne, IN 46801-2270

Lebanon County Historical Society.

THE CONSTITUTION.

ARTICLE I.

NAME.

This Association shall be called THE LEBANON COUNTY HISTORICAL SOCIETY, PENNSYLVANIA.

ARTICLE II.

OBJECT.

Its object shall be the discovery, collection, preservation, and publication of the history, historical records and data of and relative to Lebanon County, the collection and preservation of books, newspapers, maps, genealogies, portraits, paintings, relics, engravings, manuscripts, letters, journals, and any and all materials which may establish or illustrate such history; the collection of data relative to the growth and progress of population, wealth, education, agriculture, arts, manufactures, and commerce in this County, and in addition thereto, the compilation of the traditions and folklore of the County, and the acquisition by donation, purchase, or loan, of tools, appliances and objects of antiquarian interest.

ARTICLE III.

MEMBERSHIP.

SEC. I. The Society shall consist of *Active*, *Corresponding*, and *Life Members*.

SEC. 2. *Of Active Members.* Any reputable person to whom there attaches contributory fitness by reason of birth, descent, historical or antiquarian predilection, or extended residence in Lebanon County, may become an active member of this Society, but such person shall be eligible for election only after having been nominated in writing at a meeting of the Society by two members thereof, which nomination shall be referred to the Executive Committee, and upon its recommendation said person may be elected by a majority vote of those present at any subsequent meeting of the Society. Active members shall pay a membership fee of one dollar, and an annual due of one dollar, and shall be entitled to receive free of charge one copy of the publications of the Society. They shall pay said membership fee and the annual due for the first year, within three months of their election, sign this constitution, and upon introduction into the Society shall be presented to the presiding officer. Arrearages of annual dues for two years will cause delinquents to be dropped from the rolls.

SEC. 3. *Of Corresponding Members.* Any reputable person, with qualifications similar to those required of active members, living in any part of the State of Pennsylvania, or any other State, may be elected a corresponding member of this Society, *provided*, such person be nominated and elected in the same manner as an active member. Corresponding members shall be invited to aid this Society in its work, and to attend its meetings, but they shall not pay any fees or dues nor vote at any of its meetings.

SEC. 4. *Of Life Members.* Any reputable person, with qualifications similar to those required of active members, may be elected a life member by paying the sum of twenty dollars, *provided*, such person be nominated and elected in the same manner as an active member. Life members shall pay no annual dues, they may attend all meetings of the Society, vote at the same, and are entitled to receive free of charge one copy of the publications of the Society.

SEC. 5. The three classes of members may consist of men and women.

ARTICLE IV.

THE OFFICERS.

SEC. 1. The officers of the Society shall consist of a President, two Vice-Presidents, a Secretary, a Treasurer, a Librarian, and an Executive Committee of nine members, six of which Committee shall be elective members, and the President, Secretary, and Treasurer *ex officio* members.

SEC. 2. These officers shall be elected annually by ballot.

SEC. 3. *Of the President.* The President shall preside at all meetings of the Society, preserve order, and regulate its proceedings as prescribed in the By-Laws.

SEC. 4. *Of the Vice-Presidents.* In the absence of the President one of the Vice-Presidents shall preside. If both Vice-Presidents are present the first in alphabetical order shall act. They shall not be elected for a second term in succession.

SEC. 5. *Of the Secretary.* The Secretary shall keep full and correct minutes of the proceedings of the Society in a book of record, give due notice of all regular meetings and any special meeting of the Society, notify all members of their election, collect fees and dues of members, pay the same to the Treasurer who shall receipt for such payments, and issue vouchers countersigned by the President, to the Treasurer for claims against the Society which have been examined and ordered by the Society to be paid, and do such other duties as pertain to his office.

SEC. 6. *Of the Treasurer.* The Treasurer shall have charge of the moneys and other funds belonging to the Society, pay claims on vouchers furnished him, and at the annual meeting present a statement of his receipts and expenditures during the year, with a full report of the financial condition of the Society. Said statement shall be duly audited before its adoption.

SEC. 7. *Of the Librarian.* The Librarian shall have charge of the books, manuscripts, and other literary matter of the Society, whether owned by, or loaned to the same, arrange such matter in proper and convenient order, and catalogue the same with the names of the donors, or lenders. He shall also act as Custodian and Curator of any tools, appliances, and objects of antiquarian interest acquired by the Society by donation, purchase or loan. At the annual meeting he shall present a report to the Society, embracing an account of his administration of the Library and Museum, and of its condition during the preceding year.

SEC. 8. *Of the Executive Committee.* The Executive Committee shall report upon nominations for membership as provided for in Art. III, recommend plans for promoting the objects of the Society; digest and prepare business; superintend the interests of the Society, and execute all such duties as may from time to time be committed to it by the Society. It shall make a general report at the annual meeting. It

may elect its own chairman and secretary, and shall meet statedly for the transaction of business once at least bi-monthly, and the presence of five of its members shall constitute a quorum,

Sec. 9. *Of Vacancies.* All vacancies which may occur in any of the elective offices, whether by death, resignation, or removal, shall be filled by election at the next regular meeting after the vacancy occurs.

BY-LAWS.

I. MEETINGS.

ART. 1. The Society shall hold stated meetings bi-monthly on the third Friday of the month at 2 o'clock P. M.

ART. 2. The Society shall hold an annual meeting on or near the fifteenth day of December of each year at 2 o'clock P. M., at which meetings, stated and annual, the presence of ten members shall constitute a quorum.

ART. 3. Special meetings may be called by the President at the request of five members, for reading and discussing papers, for other literary purposes, or for the transaction of any business needed in behalf of the Society. The presence of ten members shall constitute a quorum at such special meetings.

II. STANDING COMMITTEES.

ART. 4. At the meeting next following the annual election the President shall appoint the following Standing Committees to serve for one year :

A Committee on Biography.

" " " History.

" " " Genealogy.

" " " Relics, Curios, and Antiques.

" " " Necrology.

Each committee to consist of three members. It shall be the duty of each committee to keep a full record of everything relating to the particular subject designated by its name, such documents to be kept in a book or books, furnished by the Society, and to remain in the Library as the property of the Society.

III. ORDER OF PROCEEDINGS.

ART. 5. At the stated meetings of the Society, the following shall be the order of business :

1. Calling to order.
2. Reading of Minutes.
3. Minuting names of members present.
4. Presenting new members, and introducing visitors from other societies.
5. Reading communications.
6. Reports of Executive and Standing Committees.
7. Announcing donations to the Library and Museum.
8. Announcing decease of members, and referring same to the Committee on Necrology for the preparation of an obituary record of the deceased.
9. Election of members recommended by the Executive Committee.
10. Nomination of new members.
11. Deferred business.
12. Reading papers, and delivering addresses before the Society.
13. New business.
14. Adjournment.

IV. SUSPENSION AND EXPULSION.

ART. 6. Any member guilty of misconduct on due proof presented to the Society, may be suspended by a majority of the members present, and may be expelled by a vote of two-thirds of the members present at any stated meeting, *provided*, such person to be expelled shall have been notified and given an opportunity to be heard in defense.

V. PUBLICATIONS.

ART. 7. All publications of this Society, that is, to say, pamphlet publications, must be of uniform size or page.

VI. AMENDMENTS.

ART. 8. Any part of this Constitution and of these By-Laws may be amended by a vote of two-thirds of the members present at any stated meeting, *provided*, that a written copy of the intended amendment, or of a resolution to repeal shall have been read before the Society at the preceding stated meeting.

OFFICERS.

President,

HENRY C. GRITTINGER.

Vice-Presidents,

HENRY S. HEILMAN,

HIRAM L. ILLIG.

Secretary,

SAMUEL P. HEILMAN, M. D.

Treasurer.

CHARLES H. KILLINGER, Esq.

Librarian,

WILLIAM R. ROEDEL, M. D.

Executive Committee.

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SAMUEL P. HEILMAN, M. D., }
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REV. THEODORE E. SCHMAUK, D. D.,
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LEE L. GRUMBINE, Esq.,
GRANT WEIDMAN, JR., Esq.,
REV. F. J. F. SCHANTZ, D. D.,
ALBERT C. RIGLER.

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CHARLES M. BOWMAN,
GEORGE W. HAYES, C. E.

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CHARLES H. KILLINGER, Esq.,

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CYRUS G. RAUCH,
EZRA GRUMBINE, M. D.

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HENRY S. HEILMAN,
HIRAM L. HILLIG.

NECROLOGY.—SAMUEL P. HEILMAN, M. D.,
CYRUS BOGER, A. M.,
THOMAS S. STEIN, A. M.

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